

**School Board Meeting Minutes
Griswold Community Schools
Monday, January 16, 2023**

The Board of Education met for their regular meeting on Monday, January 16, 2023 in the Conference Room. President Ryan Askeland called the meeting to order at 5:30 p.m. Board members present: Ryan Askeland, Scott Hansen, Erika Kirchhoff, Don Smith, Rob Peterson, and Scott Peterson. Absent: Aaron Houser. Also present were Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, Board Secretary Hannah Bierbaum, and members of the public.

- **Reading of Mission Statement:** Board member R. Peterson read the school mission statement, "*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.*"
- **Approval of Agenda:** Motion by R. Peterson to approve the agenda with the following change: move item #7 *Discussion And Possible Action On Retirement Benefits For Non-Certificated Staff Member(s)* after item #14 *Board Policies – First Reading*. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** Mayor Brad Rhine notified the Board of scholarship opportunities funded through Griswold Communications and Aureon.
- **Superintendent's Report:** Henrichs updated the Board on open positions, asked for their opinion about live streaming the board meetings, and discussed how to handle students that have not complied with State immunization requirements.
 - **Thank You Card(s)** – none.
 - **The Month in Review – Administration** – Horton reviewed data from behavior referrals over the last eight years and discussed ways the district could support a youth sports program. Lajko discussed consensus building amongst teachers and applauded new PE teacher, Mr. Carstens for jumping in mid-year. Nicklaus provided a quote to resurface the Track.

6:00 p.m. - 2023-2024 Calendar Hearing

- President Askeland called the hearing to order at 6:02 p.m. Roll call of members present: S. Peterson, Smith, Hansen, R. Peterson, Kirchhoff, Askeland. Absent: Houser
- **Presentation of the 2023-2024 School Calendar for Discussion:** Henrichs presented the 2023-2024 School Calendar.
- **Public Comments:** none.
- **Adjourn:** Motion by R. Peterson to adjourn the calendar hearing at 6:11 p.m. Seconded by Kirchhoff, motion carried all ayes.
- **Superintendent's Report continued:**
 - **Board Learning Opportunities** – Henrichs updated the Board on a handful of things including a possible meeting with the labor management committee about certified staff negotiations, research regarding a potential four-day school week, results from the activity sponsor meeting, and implementing monthly board recognition of a deserving staff, student, or community member.

Houser joined the meeting at 6:30 p.m.

- **Consent Agenda:** Motion by R. Peterson to approve the consent agenda as amended.
 - Minutes of the Work Session December 19, 2022
 - Minutes of the Regular Meeting December 19, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **New Hires:** Elsa Casey – MS/HS Music Accompanist (\$7/ hour), Bob Amos – MS Wrestling Coach
 - **Contract Amendment:** Andy Everett – TLC Mentor (remove maximum number of mentees from his contract to allow for another mentee)
 - **Resignations:** Ed Lowry – MS/HS Special Ed Teacher (effective at the end of the 2022-2023 school year)

- Gifts, Memorials, Bequests - \$170 from the Golden Rule Chapter of the Order of Eastern Star for negative lunch accounts and \$25 from the Tony Hunolt Memorial for FFA.
Seconded by Hansen, motion carried all ayes.

Old Business

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent's recommendation to waive the second reading and approve board policies 507.2E2, 600, 601.1, 602.4, 705.1. Seconded by Houser, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

New Business

- **Peer Mentoring Program Presentation** – tabled.
- **Consider Approval Of Early Graduation Request** – Motion by Houser to approve the early graduation request of Cynzie Carter as she has completed the necessary graduation requirements. Seconded by Kirchhoff, motion carried all ayes.
- **Approval Of Chemical Application Specifications** – Motion by Hansen to approve the chemical application specifications as presented. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of Modified Supplement Amount (MSA) And Plan For Dropout Prevention And At-Risk Programs** – Motion by Hansen to approve the maximum amount of \$47,825 for the Modified Supplement Amount (MSA) and Plan for Dropout Prevention and At-risk Programs. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of 2023-2024 School Calendar** – Motion by Kirchhoff to approve the 2023-2024 School Calendar. Seconded by Houser, motion carried all ayes.
- **Consider Approval of MS/HS Student Handbook Changes** – Lajko presented the following changes to the MS/HS Student Handbook:
 - Addition of language to *Tuesday/Thursday or Saturday Detention*, "Failure to serve Tuesday/Thursday or Saturday detentions before the completion of a semester will result in ineligibility from extra-curricular activities. If Tuesday/Thursday and Saturday detentions are to make up for absences and/or lost class time, failure to serve will result in loss of credit for those classes."
 - Addition of language to *Cellphone/Technology*, "Students may be subject to disciplinary action if their use of their cell phone disrupts the school's educational environment. Examples of this include, but are not limited to the following: cheating, bullying, harassment, unlawful recording or photographing, distribution of lewd, obscene, or pornographic material, and/or violating other school rules."
 - And the removal of the second paragraph in *Student Activities and Policies*, "Participation in co-curricular activities..." as it is repeated in the first paragraph.
 Motion by R. Peterson to approve changes to the MS/HS Student Handbook as presented. Seconded by Houser, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 603.1, 603.2, 603.3, 603.4, 603.5, 603.5E1
- **Discussion And Possible Action On Retirement Benefits For Non-Certificated Staff Member(s)** – Discussion held regarding creation of a retirement policy for non-certificated staff member(s). Board requested data to aid in drafting a policy including current non-certified positions and years of service along with the financial impact and legal implications of creating a policy. No formal action taken.

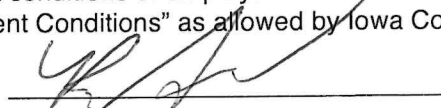
Adjourn: Motion by Kirchhoff to adjourn at 7:48 p.m. Seconded by Houser, motion carried all ayes.

The Board entered into exempt session at 7:48 p.m. following the regular January 16, 2023 Board Meeting for the purpose of discussing strategy in matters relating to employment conditions of employees not covered by the collective bargaining law pursuant to Iowa Code 21.9 "Employment Conditions" as allowed by Iowa Code 20.9.



Hannah Bierbaum, Board Secretary

(Next regular meeting February 20, 2023)



Ryan Askeland, President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Door Repairs	566.00
AGRILAND FS	Def fluid	191.95
AHLERS & COONEY, P.C.	Training	50.00
ALLIED100	Supplies	744.80
AMAZON CAPITAL SERVICES	Supplies	175.59
ART OF EDUCATION UNIVERSITY LLC,	Course fees	1,197.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,325.52
CAMBLIN MECHANICAL	Repairs	1,330.20
CAPPEL'S	Supplies	129.89
CDW GOVERNMENT INC.	Membership	870.00
CITY OF GRISWOLD	Water/sewer	1,382.15
CORNERSTONE GEOSPATIAL CONSULTING	Fee	280.00
FIRST NATIONAL BANK	Supplies/Laptop/Registration	923.77
GLENWOOD COMM. SCHOOLS	APEX	6,199.49
GREEN HILLS AEA	Training	165.00
GREGG YOUNG AUTOMOTIVE OF ATLANTIC	Supplies	34.78
GRISWOLD AMERICAN	Supplies/Ad//Minutes/Claims	467.90
HORTON, NIGEL	Reimbursement	60.00
HOUGHTON STATE BANK	Purch 6 mo CD - Houghton	500,000.00
HYVEE FOOD STORES INC.	Foods class supplies	319.76
ICDA, INC.	Registration	224.00
IOWA DEPARTMENT OF HUMAN SERVICES	Medicaid billing	471.36
IOWA GIRLS COACHES ASSOCIATION	Registration	200.00
IOWA HIGH SCHOOL MUSIC ASSOC	Fee	125.00
IOWA HIGH SCHOOL SPEECH ASSOC	Registration	72.00
J.D. WYMAN SERVICE	Tires/Repairs	642.90
J.Q. OFFICE EQUIPMENT INC.	Installation	195.00
J.W. PEPPER & SON, INC.	Music	130.47
KANSAS CITY AUDIO-VISUAL INC.	Cleartouch	4,909.12
KLAI-Co Identification Products,	Supplies	61.58
KROON, GINA	Reimbursement	38.20
LAJKO, STEPHANIE	Reimbursement	60.00
MCI	Telephone	50.01
MCNEILLY GARAGE DOOR SERVICE	Repairs	327.50
MIDAMERICAN ENERGY	Electricity	9,525.16
MORNINGSIDE UNIVERSITY	Registration	250.00
POSTMASTER, GRISWOLD	Po Box rental	108.00
PRESTON CARPENTRY	Snow removal	1,590.00
QUILL CORPORATION	Supplies	24.88
RED OAK COMM. SCHOOLS	Open enrollment billing	30,304.32
SAFEGUARD BUSINESS SYSTEMS	Supplies	253.01
SANDBOTHE FIRESTONE	Tires	3,652.61
SCHOOL SPECIALTY INC.	Supplies	197.91

SOUTHWEST VALLEY HIGH SCHOOL
 SYMMETRY ENERGY SOLUTIONS, LLC
 TIGER MART
 TIMBERLINE BILLING SERVICES LLC
 TRUCK CENTER COMPANIES
 UNDERWOOD MIDDLE SCHOOL
 VERIZON WIRELESS
 WYMAN'S CARQUEST

Open enrollment billing 3,788.03
 Natural gas 8,595.73
 Gas/diesel 3,342.51
 Medicaid billing 63.92
 Repairs 1,781.26
 Registration 50.00
 Tablet lines 277.83
 Supplies 636.24
Fund Total: 588,362.35

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ALUMINUM ATHLETIC EQUIPMENT	HURDLE BOARD/HARDWARE	188.00
AMAZON CAPITAL SERVICES	ELECTRIC BALL PUMP	87.83
BRANDT, TONY	OFFICIAL	120.00
BSN SPORTS	FLAG KIT/POP UP TEN/RUGS	4,423.38
CARRUTHERS, BRYCE	OFFICIAL	250.00
CMC NEPTUNE LLC	1 YR RENEWAL/MUSIC	1,620.00
DANCO INC	MOP KIT/HIP #S/SBS/BBS	1,920.75
DICKINSON, DOUG	OFFICIAL	150.00
FIRST NATIONAL BANK	SUPPLIES/TRIPODS	522.98
FISCHER, KYLE	OFFICIAL	130.00
GRISWOLD AMERICAN	FFA SUBSCRIPTION	30.00
HONNOLD, ALI	OFFICIAL	300.00
HYVEE FOOD STORES INC.	COFFEESHOP SUPPLIES	15.97
IRLBECK, DARRIAN	OFFICIAL	150.00
JOHNSON, JAMES	OFFICIAL	130.00
LEFEVER, STEVE	OFFICIAL	400.00
MARTINEZ, CHAD	OFFICIAL	250.00
MORTENSEN, RICHARD	OFFICIAL	120.00
NATIONAL FFA ORGANIZATION	JACKETS/SCARVES/SCRAPBOOK	651.00
PACE, RICHARD	OFFICIAL	130.00
TROPHIES PLUS	MEDALS/PLAQUES/RIBBONS	2,751.15
WYHE'S CHOICE FUNDRAISING	BUTTER BRAIDS	4,198.00
	Fund Total:	18,539.06

MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
UNITED GROUP INSURANCE	Auto Endorsement	410.00
	Fund Total:	410.00

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Door Repairs	7,554.00
FP MAILING SOLUTIONS	Lease	206.50
GRISWOLD COMMUNICATIONS	Phone/internet	1,661.07
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,394.50
	Fund Total:	11,816.07

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	1,981.90
BIMBO BAKERIES USA	Bread products	567.97
FIRST NATIONAL BANK	Supplies	5.00
HYVEE FOOD STORES INC.	Food	8.70
MARTIN BROTHERS	Food/supplies	7,633.56
	Fund Total:	10,197.13
	TOTAL EXPENDITURES:	629,324.61